



**STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
LONG TERM ACTIVE DUTY OPERATIONAL SUPPORT
(LTADOS)**



LONG TERM ADOS ANNOUNCEMENT NUMBER 17-09

Position Title: Homeland Response Planner

Opening Date: 11 September 2017

Closing Date: 16 October 2017

Duty Station: Lawrenceville, New Jersey

MOS: 01A00

Military Grade: CPT/O3 to MAJ/ 04

Area of Consideration: This position is only open to Officers of the New Jersey Army National Guard.

NJARNG Entry Level LTADOS Hiring Plan (ELAHP) Information

Applicants who meet the basic eligibility requirements will appear before a hiring board and receive a numerical rating based upon the interview, their application, their experience and potential. Applicants meeting the minimum point value for accession into the Long Term Active Duty Operational Support (LTADOS) will be ranked on an Order of Merit List (OML). When a vacancy becomes available, the applicant with the highest score will be offered the position. If declined, the vacancy will be offered to the next applicant on the list. Selection Lists will remain active until exhausted or deemed obsolete by the HRO.

Applicants on the OML are responsible for maintaining their basic eligibility for the LTADOS. This includes maintaining passing scores on subsequent Army Physical Fitness Tests (APFT), adhering to the weight standards of AR 600-9, maintaining a civilian driver's license and a current Physical Health Assessment. Failure to maintain standards causes delays in LTADOS accession and may be cause for removal from the OML.

Applicants who have received a Letter of Reprimand, Article 15, involuntary reduction, or voluntary reduction, or resignation from employment, in lieu of other disciplinary actions, within the past 36 months, are not eligible for accession under ELAHP and will be removed from the OML. An applicant's failure to disclose these actions, prior to accessioning, will be grounds for removal for cause, when discovered.

Applicants who are terminated from any previous employment for cause, within the past 36 months prior to accessioning, are not eligible for accession under ELAHP and will be removed from the OML. An applicant's failure to disclose a previous termination, prior to accessioning, will be grounds for removal for cause when discovered.

DUTIES: The Lead HRF Planner-NJ coordinates with the member states assigned to Region II, specifically New York National Guard concerning NJ CBRNE Assistance Support Element (CASE) budget, operations, training, and medical planning. NJ HRF Planner is responsible for developing, submitting, and executing an annual program budget to NGB. Additionally, the HRF Planner is responsible for maintaining and refining the current Regional Response Plan for NJ (Appendix to the RRP); the current Geo-Specific plan for UASI Tier 1 City (Jersey City-Newark), developing additional geo-specific plans as needed; and the Mission Readiness Package (MRP) for HRFCASE EMAC to a supported State. The planner also assists with development of NJNG NGCS CONPLAN, to ensure planning for integration and employment of CBRN Response Enterprise (CRE) capabilities as well as any specific All-Hazard type capabilities within the Homeland Response Force (HRF) elements. Assists regional partners in developing and executing collective training events that involved

both inter and intra-agency partners. Assists the Regional Medical Planning Officer (RMPO) in NJ planning. Manages additional Full Time Equivalents (FTE) personnel assigned to the field. Develops CBRN response relationships between NJ National Guard and local, county, state, and federal agencies as the Subject Matter Expert liaison for the New Jersey portion of the HRF.

Point of Contact for Job Details:

LTC Robert Bryan (609) 530-7030
robert.k.bryan.mil@mail.mil

Point of Contact for Job Announcement:

SFC Jennifer C Carter (856) 562-0151
jennifer.c.carter12.mil@mail.mil

SSG LATOYA SOTOMAYOR (609) 562-0862
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Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation, or national origin.

How to Apply: Please see the Vacancy Announcement Checklist shown on Page 4 for the required documentation to submit with your application. Please email application to J1 AGR branch. Soldiers who meet the General Eligibility will have their applications forwarded to a Selection Official or Board for interview and ranking.

**J1 AGR Branch will not accept mail or hand carry applications.
You MUST email all application**

Your application must be submitted in one PDF file with all vacancy announcement checklist requirement on page 4 to the email address nq.nj.njarnq.mbx.nj-job-submission@mail.mil. In the subject line please put: J1-HRO-AGR (LTADOS), Announcement Number # and your Last Name.

All Applications Must be Received NLT Close of Business on the Closing Date

Pay and Benefits: Basic Pay and allowances depend upon your grade and the length of creditable service. You will receive leave at the rate of 2 1/2 days per month and be entitled to all Regular Federal Holidays. ADOS Soldier's medical care and hospitalization will be administered under TRICARE. You and all eligible dependents will receive full and unlimited Base Exchange & Commissary privileges.

Information for Technicians Entering Tour: Technicians may be placed on ADOS man-days to accomplish the functions of their military position when such duties are outside of their technician responsibilities, and as long as the primary duty focus is on military position or a specialized skill set. The use, at any time, of ADOS man-days for more than 30 consecutive days by Technicians applying LTADOS must have the approval of their direct Director in full-time management hierarchy.

Technicians are not authorized to perform duty utilizing ADOS man-day funds to perform the primary duties, functions and missions required in their technician positions, to include training courses and/or conferences that are primarily related to the Technicians position responsibilities.

Vacancy Announcement Eligibility and Requirements

Enlisted Eligibility

- a. Be a federally recognized member of the ARNG of New Jersey in an Active Reserve status.
- b. Meet the Army medical requirements defined in AR 135-200 and APFT requirements per FM 7-22 (formerly FM 21-20).
- c. Will not be within six months of Expiration of Term of Service (ETS).
- d. Will not have served greater than 17 years of Active Service (AS) unless waived by Deputy Chief of Staff for Personnel, HQDA –G1.
- e. Will not be placed on orders that will create an entitlement for separation pay unless waived by DARNG.
- f. Soldiers released from the AGR program for cause and/or Soldiers who voluntarily resign from AGR in lieu of termination will not be placed on LTADOS within 60 days of their last day of AGR duty. These Soldiers may perform Annual Training, and daily ADOS days for mission support.

Medical Eligibility

ALL LTADOS packet will go through a medical review process to ensure Soldier is fully eligible to apply.

- a. Soldiers with incomplete or outstanding Line of Duty (LOD) determinations or who are receiving Incapacitation Pay (INCAP) or currently enrolled in a medical board process or the DES are not eligible.
- b. Soldiers with temporary profiles are not eligible for ADOS. Soldiers with permanent P2 profiles may be eligible if the profile does not interfere with duty assignments and meets the MOS criteria for the ADOS duty. Soldiers who are MRC 3 or MRC 4 are not eligible for ADOS. Exception may include MRC3 DL7 with a waiver from the State Surgeon. Profiles must be in the new 2016 e-profile version and signed by the unit Commander.
- c. A Soldier with a permanent 3 or 4 in the PULHES, who meets the medical retention standards as outlined in AR 40-501, must have completed an MAR2 Board IAW AR 600-60 in order to apply. The MAR2 recommendation must state the Soldier will be “retained in his/her current primary MOS” and the post-board profile must contain a “W” physical category code and MAR2 board date.
- d. For ADOS consideration, Soldiers must meet medical retention standards IAW AR 40-501, Chapter 3, Standards of Medical Fitness and must be considered deployable IAW SECARMY Directive 2016—07.
- e. The Medical Protection System (MEDPROS) and Commanders’ Portal will be used to assess the medical readiness of the Soldier. The systems provide information on immunizations, DNA and HIV status, dental readiness, periodic health assessments, medical and limited duty profiles, non-deployability medical profiles, occupational protection and equipment status, and overall health issues.
- f. Current PHA and dental (within 180 days of effective date of orders).
- g. Current HIV test showing “green” in Med-Pros (within 18 months of effective date of orders).
- h. Pregnancy is a disqualifier for entry onto duty greater than 30 days and/or tour renewals. Member must provide a negative pregnancy test from an accredited medical laboratories no earlier than 15 days prior to start of orders (IAW AR 40-501, chapter10).

Vacancy Announcement Application Packet:

Please print, initial on each line documents are in packet, sign the bottom and place on top of your ADOS packet.

1. ____ The Application for Active Duty Special Work, DA Form 1058-R, must contain the signature of the unit commander. Technician personnel must provide a memo of approval from the employees Director of their full-time management hierarchy. The applicant must verify the information indicated on the form and that the form is complete.
 2. ____ A copy of your current NGB Form 23-B, Retirement Points History Statement (RPAM) is required and is used to determine the applicant's total years of service, total years of Active Federal Service (AFS), and/or number of years of consecutive active duty assignments.
 3. ____ Army Physical Fitness Score Card, DA Form 705. If the Soldier is not in compliance with the Height/Weight table; submit DA Form 5500/5501 (Body Fat Worksheet). Both documents must be within 180 days of the ADOS start date.
 4. ____ Physical Profile, DA Form 3349. Soldiers with a permanent P3 or P4 Physical Profile must submit a copy of DA Form 3349 Medical Review Board results. Temporary profiles are not eligible for ADOS tours. Profile must be in the new 2016 e-profile version and have the unit Commander's signature.
 5. ____ Pregnancy Statement (Females only). Must show a NEGATIVE pregnancy test within 15 days of in-processing to start LTADOS orders. Test must be performed by an accredited medical laboratory. AR 40-501 paragraph 10-4(b) advises pregnancy is a disqualifying factor for entry on any duty greater than 30 days and for tour renewals.
 6. ____ Must have a current PHA and Dental within 180 days. HIV also must be in within 18 months prior to orders. Please print out of Soldier's Individual Medical Readiness (IMR) Record showing status. If a letter of medical clearance is needed, please ensure it's from the New Jersey Office the State Surgeon (NJOTSS).
- If you need to update your medical status to be in compliance of the 180 day for this job announcement. Please contact your unit and your Medical Readiness NCO to schedule an appointment to attend the SRP. The next SRP is October 14-15, 2017 in Sea Girt, NJ.**
7. ____ Please submit memorandum for record that you are aware your packet will go through a medical review before submitting to hiring Official. If your packet is rejected due to medical issues, you will receive a letter at the email you provided on the reason why.
 8. ____ Copy of current Civilian Driver's License.
 9. ____ On a separated sheet of paper please provide your military and civilian email.
 10. ____ Provide a copy of Secret Clearance Memo from unit JPAS manager.
 11. ____ Provide a copy of Individual Medical Readiness (IMR).

Applicant Signature: _____